



To,
M/S. HINDUSTHAN TEA & TRADING CO LTD
5, JBS HALDEN AVENUE, SILVER ARCADE
KOLKATA – 700 105

Dear Sirs/Madam,

I have examined the relevant books, registers, forms, documents and papers produced before us by **HINDUSTHAN TEA & TRADING CO LTD** ('the Company') in respect of Reconciliation of Share Capital Audit as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018. To the best of my knowledge and according to the information and explanations given to me and as shown by the records examined by me, I certify the following:

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

| | | | |
|----|--|--|---------------------------|
| 1 | For Quarter Ended | 30-09-2023 | |
| 2 | ISIN | INE0QPG01011 | |
| 3 | Face Value | Rs. 10/- | |
| 4 | Name of the Company | HINDUSTHAN TEA & TRADING CO LTD (CIN - L51226WB1954PLC022034) | |
| 5 | Registered Office Address | 5, JBS HALDEN AVENUE, SILVER ARCADE, KOLKATA- 700 105 | |
| 6 | Correspondence Address | 5, JBS HALDEN AVENUE, SILVER ARCADE, KOLKATA- 700 105 | |
| 7 | Telephone & Fax Nos. | TEL - 033-22517051 | |
| 8 | Email address | contact@hindusthantea.com | |
| 9 | Names of the Stock Exchanges where the company's securities are listed | THE CALCUTTA STOCK EXCHANGE LIMITED | |
| | | Number of shares | % of Total Issued Capital |
| 10 | Issued Capital | 245000 | 100.00 |
| 11 | Listed Capital (as per company) | 245000 | 100.00 |

UDIN: 23306951BGWULC9915





| | | | | | | | |
|----|---|-----------------|-----------------------------------|--|---------------------------|---------------------------|---|
| | records) Calcutta Stock Exchange | | | | | | |
| 12 | Held in dematerialised form in CDSL | | 0 | 0 | | | |
| 13 | Held in dematerialised form in NSDL | | 0 | 0 | | | |
| 14 | Physical | | 245000 | 100.00 | | | |
| 15 | Total No.of shares (12+13+14) | | 245000 | 100.00 | | | |
| 16 | Reasons for difference if any, between (10&11) , (10&15) , (11&15) | | N.A. | | | | |
| 17 | Certifying the details of changes in share capital during the quarter under consideration as per Table below | | | | | | |
| | Particulars*** | No.of shares | Applied / Not Applied for listing | Listed on Stock Exchanges (Specify Names) | whether intimated to CDSL | whether intimated to NSDL | in-prin. appr. pending for SE (Specify Names) |
| | No change | | | | | | |
| | *** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify). | | | | | | |
| 18 | Register of Members is updated (Y / N) | | | YES | | | |
| | If not, updated up to which date | | | N.A. | | | |
| 19 | Reference of previous quarter with regards to excess dematerialised shares, if any. | | | NIL | | | |
| 20 | Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why? | | | N.A. | | | |
| 21 | Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay: | | | | | | |
| | Total No. of demat requests | No. of requests | No. of shares | Reasons for delay | | | |
| | Confirmed after 21 Days | NIL | N.A. | N.A. | | | |
| | Pending for more than 21 days | NIL | N.A. | N.A. | | | |
| 22 | Name, Telephone & Fax No. of the Compliance Officer of the Co. | | | Ms. VANDANA CHOKHANI, COMPANY SECRETARY TELE-FAX – 033 22517051 | | | |

UDIN: 23306951BGWULC9915





| | | |
|----|--|---|
| 23 | Name, Address, Tel. & Fax No., Regn. no. of the Auditor | CA SHRUTI DOMADIA Firm – M/S. DOMADIA & KHAITAN (FRN – 328652E) 33A, Kalidas Patitundi Lane, Kolkata – 700026, (M) 90070 00111; ICAI MEM. NO.- 306951 |
| 24 | Appointment of common agency for share registry work if yes (name & address) | S. K. INFOSOLUTIONS PVT. LTD., [SEBI REGN. NO.: INR000003886] D/42, Katju Nagar, Ground Floor, (Near South City Mall), Jadavpur, Kolkata – 700 032 PHONE NO.- 033-24120029, FAX NO.- 033-24120027 E-MAIL: skcdilip@gmail.com WEBSITE: www.skcinfo.com |
| 25 | Any other detail that the auditor may like to provide. | None |

x

**FOR DOMADIA & KHAITAN
CHARTERED ACCOUNTANTS
FRN: 328652E**



Place: Kolkata

Date: 18th October, 2023

Shruti Domadia

**SHRUTI DOMADIA
PROPRIETOR
MEM NO: 306951
UDIN: 23306951BGWULC9915**

UDIN: 23306951BGWULC9915